

Agenda

Crescent Heights Community Association
Board of Directors Meeting
Tuesday, October 10, 2017 at 7:30 pm
Location: Crescent Heights Curling Club

Call to Order: Quorum

Daniel Dang, President; Kirstin Blair, Secretary; Jennifer Black; Isabelle Jankovic, Treasurer; John McDermid, Facilities; Kyle Mitchell; Jennifer Black; Brenda Annala, NCP; Chandra Thomas, Traffic; Lisa Dare, Events; Dennis Marr, Planning; Simonetta Acteson, Parks.

Regrets:

Shannon Kelsick-Bowen, Hall Manager; Danysha Harriott, Communications;

Guests:

Crescent Road/McHugh Bluff Advocacy Group

- Daniel: Call meeting to Order
 - Motion** to approve of agenda
 - Motion** to accept minutes of September board meeting.

- **New Business/ Updated items**

- 1. Electing CHCA Board Executive- Daniel/Isabelle (10 minutes)

- 2. Facilities Committee- John (5 minutes)
 - Snow Removal (Decision)
 - Hall Security (Discussion)

- 3. Finance Committee- Isabelle (5 minutes)
 - Motion to hire a book keeper (Decision)

- 4. Engagement Committee- Jenn (35 minutes)
 - AGM Report (Information- 15min)
 - Guidelines for renting hall to non-profit organizations (Discussion and Decision 15 minutes)
 - Conversation (information)

- 5. Board Retreat- Brenda (10 minutes)
 - Choosing a date and planning the board retreat (Discussion and Decision)

- 6. Terms of Reference and New Board Member Onboarding– Kirsty (5 minutes)
 - Clarification on the process for welcoming and onboarding new board members (Discussion)

- 7. The Crescent Road/McHugh Bluff residents group- 30 minutes
 - 15 minutes presentation of the issue from the group
 - 5 minutes Q &A
 - 10 minutes discussion

- Adjournment:
- Next meeting: Tuesday, **November 14, 2017** at 7:30 pm
- **Reports and agenda items due before 12 pm on Saturday, November 11th.** When naming your report, please start with the name of your portfolio. ie CHCA Traffic Report September 2017
- **Newsletter content due Sunday November 5th.**