

Present

Jennifer Black, Chandra Thomas, Elena Nechushkina

Regrets: Isabelle Jankovic, Kirstin Blair, Lisa Dare, Danysha Harriott

• Follow up on action items:

1. Previous:

- Kirsty to designate a lead amongst ourselves for certain areas for talking to businesses about BIA, discount for CHCA members, and collecting contact information.
- Isabelle to order cards to distribute to businesses.
- Isabelle to book date in January to secure date for Community Clean-Up.

2. New:

- Jenn to bring forward motion to the Board to “approve in principle the creation of a committee to establish a community garden and the creation of a community garden”
- Jenn to meet with Gord and Councillor Farrell
- Jenn to follow up again with her neighbor who teaches at the school regarding sharing their garden space.
- Elena to coordinate a gardening workshop to get people engaged around community garden idea, invite people who worked on nearby community gardens and Calgary Horticultural Society.
- Elena to write article for next Crescent View to promote garden workshop and work with Danysha on promoting event (poster, social media, e-newsletter)
- Jenn to help identify speakers from the City for garden panel.
- Jenn to invite those who expressed interest at the previous Placemaking workshop
- Chandra to organize workshops on heritage (Professor Z and Josh Traptow, Executive Director of the Calgary Heritage Authority) and graffiti abatement.

• New Business/ Updated items

3. Programs and Engagement Coordinator contract details – Jenn

- [in camera – sensitive HR discussion]

4. Jenn - BIA. Met with the City's BIA rep and the Inglewood BIA's executive director to determine the process for creating a BIA. Reached out to Gord's Running Store. The process is essentially:

- Identify a business champion
- Meet with the local Councillor
- Determine boundaries of BIA and request assessment data
- Engage with businesses
- Form a Committee to Establish a BIA
- Submit a Request for Establishment signed by at least 25% of businesses
- City of Calgary issues a Notice of Request to businesses
- Report to Committee, then Council.

5. Jenn – Community Garden

- Proposal to bring forward a motion to “approve in principle the creation of a committee to establish a community garden and the creation of a community garden” to the Board to provide confidence to the volunteers undertaking this work that they have the support of the Board.
- Chandra suggested to create the garden in a less-desirable corner of the community to beautify it.
- Options include brownfield site at 16th and 4th Street, closed street on 2nd Avenue.

- Jenn to follow up again with her neighbor who teaches at the school regarding sharing their garden space.
 - Chandra suggested organizing a gardening workshop to get people engaged.
 - Elena to coordinate the event, invite people who worked on nearby community gardens and Calgary Horticultural Society.
 - Elena to write article for next Crescent View to promote garden workshop and work with Danysha on promoting event (poster, social media, e-newsletter)
 - Jenn to help identify speakers from the City.
 - Jenn to invite those who expressed interest at the previous Placemaking workshop.
6. Chandra – Other Workshop Ideas
- Writing workshop: Build capacity of community members to write articles for the community newsletter. Jenn to contact Annalise Klingbeil and secure a date with Shannon.
 - Chandra to organize workshops on heritage (Professor Z and Josh Traptow, Executive Director of the Calgary Heritage Authority) and graffiti abatement.
7. Danysha
- Volunteered at the Women's Centre for the holiday campaign, organizing toys for their holiday toy room.
 - Volunteering again on Wednesday, November 29th at 1:30 if anyone is interested in/able to join!
 - Volunteered with the Women in Need Society i
 - Spoke to Calgary Chinese Community Service Association
 - Will begin the party countdown on November 26th, and will be posting the photos on our social media each day. Each organization has been given a poster to hang in their facilities.
 - Calgary Chinese Community Service Association hosts a group for seniors to meet and hang out once a week. The women in that group knit and made a lot of wonderful things that we can share at the market for our party. I think it would be a great idea to have them as a vendor! Will put Lisa in contact with a facilitator there.
8. Lisa - Christmas party:
- Three vendors lined up.
 - Need a coordinator for the cookie exchange.
 - Shannon is looking into a sound system.
 - Food bank is lined up.
 - Couple of volunteers so far including John McDermid from the board.
 - Seeking more vendors.

- Adjournment:
- Next meeting: Thursday, **December 28, 2017** at 7:30 pm **Reports and agenda items due before 12 pm on Saturday, December 23.**
- **Newsletter content due December 5.**